

I Can Do Anything Charter High School
Regular Meeting of the Governing Board

January 19, 2011 - 5:30 p.m.

Main Campus-Library, 1195 Corporate Blvd. Reno NV 89502

1. Call to Order: President of the Board, Dr. John Barker, called the meeting to order at 5:38 p.m.
2. Roll Call:

<u>Board Members</u>	<u>Guests and Staff</u>	
Dr. John Barker – Present	Allen Beebe	Dawn Gilmore
Ed Hendricks – Present	Tony Nitz	Kristen Harris
Sandra Jimenez – Present	Ann Windle	
Dr. Jerrie Marson – Present	Carol Swift	
Kathie Smith – Present	Jeff Carlton	
Ardynne Sprinkle – Present	Milly Batchelor	
Rose Gordon - Absent	Bob Morales	

3. Pledge of Allegiance: John Barker led the Pledge of Allegiance.
4. January 19, 2011 Agenda: **Action**: Dr. Jerrie Marson moved to approve the agenda, and if necessary, to take the agenda items out of order. Ardynne Sprinkle seconded. The motion passed, unanimously.
5. December 15, 2010 Meeting Minutes: **Action**: Ardynne Sprinkle moved to accept the minutes as amended as of December 15, 2010. Sandra Jimenez seconded. The motion passed, unanimously.

Corrections to previous minutes shall be made as follows:

Item #10, Presentation, shall read “Pam Butters” (not “Ann Butters”)

6. President’s Comments: John Barker thanked everyone for attending the meetings on a regular basis.

Dr. Barker asked for reports from heads of committees.

- A. Accreditation Report: Sandra Jimenez presented an email from Dawn Gilmore to Allen Beebe that outlined the turnaround plan components and actions. (See attached). The group read the email. Ms. Jimenez reported that she had met with Mr. Beebe, Mr. Nitz and Ms. Gilmore to discuss the curriculum component and how the board is to be involved in assisting preparing the plan. She said it is being observed, recorded and monitored according to Nevada State expectations. They discussed the terminology as well. There will be a monthly meeting and Ms. Jimenez invited everyone to attend as it is open session. The next meeting will cover how to facilitate some of the professional development.

7. Principal’s Comments: Allen Beebe reported that the accreditation report is in final draft form. He passed it around the group for review. (See attached). Currently, there are three drafts out and three faculty members are critiquing the report. Once their critiques are submitted, there will be one more review, then it will go to publication.

Mr. Beebe asked Dawn Gilmore to report on the Curriculum Steering Committee meeting. Ms. Gilmore presented a report. (See attached). She reviewed it with the group. She addressed the Nevada Comprehensive Curriculum Audit Tool for Schools and asked the group to review the information. A meeting will be held on Tuesday, January 25, 2011 from 3:30 p.m. to 5:30 p.m. for further discussion. She invited the group attend the meeting and asked that they bring the packet.

Mr. Beebe said Prep Night was on January 12, 2011 and there was a good turnout. He expects 50-60 students to graduate. He also said that last night new student orientation took place. He anticipates about 30-35 students for Block 3. He noted that Block 2 ends Friday, January 21, 2011.

Mr. Beebe reported that concerning hiring an employee for the in-house suspension program, they did not hire someone, but transferred an existing employee into that position. He also mentioned the help needed in Pam Butters' District Ed. room. Instead of hiring another teacher, Ms. Gilmore will no longer teach 4th period for Block 3 and 4, but will help Ms. Butters three days a week. Ms. Butters will assign part of the caseload to Ms. Gilmore. (The other two days will be Ms. Gilmore's days to work on turnaround plans and reports).

Additionally, Mr. Beebe said that in Algebra 3 and 4, Jeff Carlton will have combined classes and the students will be able to work at their own paces.

Mr. Beebe added that one more change has been made. Mr. Carter will no longer be in the classroom 1st and 2nd periods, but will be doing IT work. This will give him nearly 2.5 hours each morning to work on the Smart Boards and handle IT issues.

Mr. Beebe reported that Washoe County is beginning the performance audits. The Curriculum audit is scheduled to occur on February 2, 2011. The Buildings and Grounds audits are scheduled for February 9, 2011. There will also be Special Ed., Counselors and Student Records audits as well. Mr. Beebe expressed that he felt positive and was not concerned. He said the school is prepared and the audits have been successful in the past.

Mr. Beebe let the group know that he is retiring. He presented his resignation letter to the group. (See attached.)

8. Vice Principal's Report: Tony Nitz went over his report with the group. (See attached.) He reported that attendance and tardies remain an issue. Currently, there is a 76% ADA ("Average Daily Attendance"). He said that pizza parties are still being done for perfect attendees. He is also implementing a reward system whereby teachers give treats to the students who show up to class on time.

Mr. Nitz said that the writing scores have not come in yet. He said that the teachers are getting together and identifying the students who need improvement. He felt that there has been an improvement over time.

Mr. Nitz also pointed out that it is apparent that Washoe High School is being dismantled, which could result in an increase to ICDA's student population. He also said there will be raffle prizes for students who show up and participate in the reading tests. The Proficiency tests will be held the week of March 7th, 2011.

The group discussed the dismantling of Washoe High School, where the students will go and the growth effects on traditional schools as well as ICDA. It was stated that there are programs being implemented by the county to help support this event. The group also discussed doing more advertising and marketing to increase ICDA's student population. It was brought up and agreed upon that it is important to present the school in a positive way to the public.

Dr. Jerrie Marson is working on creating an alumni group and asking for donations to ICDA.

Dr. Barker suggested having a board luncheon on a Saturday to get together informally to discuss current issues in the school system and the direction of ICDA. The group seemed to like this idea. Dr. Barker suggested adding it as an agenda item for the next board meeting.

9. Financial Report: Ann Windle presented the December 2010 Financial Report to the board. (See attached). She said she had no board items to be approved.

PUBLIC COMMENT:

Employee Health Insurance Presentation: Bob Morales reported that the renewal for insurance is on February 1, 2011. He said the procedure is to gather as many quotes as possible to provide the best options for health insurance coverage. Mr. Morales said they looked into keeping the Aetna plan. Aetna is not offering same three plans as last year, but has alternatives, which provide a minimal savings to employees. Medical questionnaires were sent to Anthem, Saint Mary's HealthFirst, Humana and Hometown Health. Mr. Morales presented the health insurance options from his report with the group. (See attached). The group discussed the history of insurance providers, pros and cons of individual companies, healthcare reform, rising costs, difficulties changing from one insurance company to the next, changing doctor lists, etc.

Mr. Morales encouraged the group to consider themselves as a small business when looking at insurance. He implied that it is fairly easy to switch plans. He said there could be significant savings by changing from Anthem to Humana.

Ann Winkle said there was some concern in the Committee Meeting earlier regarding changing doctor lists. A poll showed six said it would create a hardship and ten said there would be no hardship. The consensus of the committee seemed to point toward choosing the Humana Insurance plan. Mr. Beebe expressed that keeping the insurance out of pocket expenses minimal would be the best for the school. He recommended Humana.

A five-minute break was taken at 6:33 p.m. The group reconvened at 6:38 p.m.

Agenda Item I: Approve the Letter of Resignation from Allen Beebe: John Barker expressed thanks and admiration for the hard work Mr. Beebe has done at ICDA. The group said that they would miss him.

Mr. Barker called for an ADHOC Search Committee. He asked the group for recommendations of who should be on the Committee. Sandra Jiminez suggested Mr. Beebe be on it as he knows the required qualifications and special skills to fill his position. Ardynne Sprinkle suggested John Barker be on the committee. Mr. Beebe mentioned that a timeline should be put in place for the process of selecting and hiring a new Principal. He suggested having a licensed individual, a non-licensed parent or student and a board member on the committee. Basically, it would be a representation of all stakeholders in the school. He suggested putting together a timeline and agreed that he would work with the committee. Mr. Beebe said his last day as Principal will be June 13, 2011. Dr. Barker agreed to chair the committee. A preliminary meeting was scheduled for Wednesday, January 26, 2011 at 10:00 a.m. **Action:** Kathie Smith motioned to accept Mr. Beebe's letter of resignation, effective June 13, 2011. Sandra Jiminez seconded. The motion passed unanimously.

Agenda Item II: Approve Changes to ICDA Group Health Plans: **Action:** Ed Hendricks motioned to accept the Humana Insurance plan as presented, Ardynne Sprinkle seconded. The motion passed unanimously.

Agenda Item III: Approve Removal of Absentee Board Member, Rose Gordon: The group discussed the situation and acknowledged there is a procedure now to remove inactive and nonresponsive board members. John Barker said he will make language corrections to the procedures. Toni Arrell will edit it and then send it to the board members for review. **Action:** Dr. Marson motioned to make changes in the bylaws to define the dismissal procedures of board members and to table Item III. Ardynne Sprinkle seconded. The motion passed unanimously.

Ardynne Sprinkle scheduled a meeting for Thursday, January 27, 2011 at 2:15 p.m. to discuss the "Sick Day Buy-out."

Agenda Item IV: Approve the 2010-2011 Faculty Handbook: **Action:** Ardynne Sprinkle moved to table this agenda item until after the meeting with staff on January 22, 2011. Dr. Marson seconded. The motion carried unanimously.

Agenda Item V: Approve the Student Transportation Policy: **Action:** Ardynne Sprinkle motioned that Item V be tabled for further action. Jerrie Marson seconded. The motion carried unanimously.

10. Adjournment: The meeting was adjourned at 7:25 p.m.